

Governance notes:

- Agustin, Andrew, Jon, Susan

Chair:

- Brown act
- District policies (take time to know) – share with members
- Be inclusive, include part time
- Clear communication to larger campus of work being done
- How to manual for chairs (if this existed, must create and have training)

Committee:

- If agendas go out, do some prep homework for meeting
- Sub-committees can do some work (must be clear
- Focus working middle (faculty time)

Contribute to CCC:

- Promote student success
- Communicate clearly among committees
- Website up to date, consistent (common reference)
- Be clear about what's being done and what people can work on

Changes:

- Better training on this
- More support from supervisors, training on job
- Why committee, why relevant, why want to be a part? (web can help)
- Too busy to be confused!
- How much of a presence CCC has in district?
- Need make use of our awesome adjuncts, pay them to do this work (not teaching cap)

2) Vern, Marisol, Rebecca

- Equity training for faculty on committees (esp chairs) –
- Welcome note, letting all faculty know it's an opportunity available to anybody
- Get feedback from everybody and disseminate information
- Not always the same people serving on committees – find out who is serving, and are we getting everyone's ideas?
 - If **adjuncts need stipends** to make possible ... will improve ideas/richness
 - Students get \$ and support to participate
- Mentorship for chairs –
- Liaise with other campuses... other campus might do same but not share resources... shared strategies to get things done – share info
- Clarity and transparency for appointing chairs
- Which are brown, which aren't (info to all)
- Faculty and division representation
- Support students in filling space

3) Erika, Leslie, Veronica, Katie

- Similar to other groups
- Better onboarding and succession process
 - a. Mentorship, training
- Charge of committee, so know what you are supposed to accomplish by being on committee
- **Canvas shell for committee:** keep track of members, terms, plan ahead and know about empty spots (also minutes and info about committees)
- Distinguish workgroups vs longstanding committees not clear. Permanent vs. temporary (limit #)
- Adjunct and \$ to participate

4) Vanna, Sheila, Sherry

- Going on at college council for a long time. We need timeframes
 - E.g. chairs “have 3 things to work on for the year” – establish chair early, establish work for the next period of time
- Teach café: students, faculty – get together and share resources, see what is working and not working (e.g. online format)
- Speed meeting – we all know each other, exchange information. Share information cross-disciplinary resources to share and enrich work
 - Short videos to share the work you are doing
 - Transitional videos – access to vacancies and rotation
- Knowledge and focus
 - Focus on many things – timeline needed

Key points from CHAT: (edited)

Key question of how SLO and ALO became part of Student Success? Isn't this the purview of Academic Senate?

It's good that COC now is co-chaired by faculty

Before we get to the smaller conversations, will you address the point of issues that we have talked about in the past on College Council about how to better communicate within our college. A lot of the presentation looks like it is driven by issues of compliance but I am wondering if we can specifically focus on ways that we can improve communication of what is happening within committees with the broader campus?

YES!! Adjuncts!

Mentorship of chairs!! Yes! In advance of taking over